

Financial Planning Analysis Manager

Location: Mauritius

Role Purpose

The Financial Planning Analysis Manager is responsible for overseeing the organisation's financial state through detailed reporting, analysis, and strategic planning. He/she should ensure accurate and timely financial performance reports, coordinates budget cycles, evaluates financial outcomes, and supports corporate projects and initiatives. The role is not limited to, and it include managing reporting cycles, setting and tracking KPIs, performing monthly analyses, and collaborating with the accounting team during the close process. He/she should also identify revenue opportunities and cost improvements, conducts necessary reconciliations, and ensures compliance with loan agreements and treasury policies.

Key Accountabilities

Data capturing, review analysis and reporting

- Oversee and manage financial reporting, analysis and strategic planning
- Record keeping and management
- Perform analysis and compile reports where necessary, monthly, quarterly, annual cycles and ad hoc
- Assist with sourcing and interrogating data to be used for reporting to internal and external stakeholders
- Prepare accurate financial performance reports for Senior Leadership
- Conduct variance analysis and forecasting for business units and departments
- Review financial reports, presentations and management reporting needs

Financial Planning, budgeting and forecasting

- Coordinate budget reporting cycles with business functions
- Develop the operating and financial plan required to achieve management's strategic plan
- Evaluate financial performance by comparing actual results with plans and forecasts.
- Set and track KPIs and objectives for the overall business and individual units.
- Assist in automating the consolidated reporting process

Decision support and Controls

- Identify areas for revenue opportunities and cost improvements.
- Support corporate projects, scenario analysis, and organization-wide initiatives.
- Conduct necessary account and system reconciliations.
- Manage covenant reporting to banks and financial institutions.
- Ensure adherence to the Treasury Policy and maintain the Group Working Capital model.

Specialised experience

- Risk Management – updated forecast with risks and opportunities to current plan
- Real Estate Management and market research
- Analyse debt restructuring and refinancing options
- Review loan agreements and supporting documentation.
- Organize and track conditions precedent and subsequent to loan agreements.

Numerical analysis

- Verify and review spreadsheets for accuracy
- Creates variance analysis reports and financial models
- Perform scenario analysis to assist managers with decision making
- Assist with transaction analysis and structuring
- Monthly analysis of property performance, including cash performance and IFRS income tracking.
- Work in close collaboration with the finance team to review general ledgers, record transactions, prepare accruals, and provide P&L and cash variance explanations.
- Support the collection, maintenance, and input of debt, capital, and macroeconomic data.

Primary Relationships

Internal Contacts

- Finance Director
- Senior Treasury Manager
- Treasury Manager
- Investment Managers
- Asset Managers
- Finance team
- Operating Companies' finance teams

External Contacts

- Financial Institutions
- Corporate Finance Advisors
- FX Brokers

Competencies and Technical Expertise

Competency / Performance

- Adhering to Principles & Values
- Writing and Reporting
- Data Capture and Analysis
- Learning & Researching
- Following Instructions & Procedures
- Coping with Pressures & Setbacks
- Prior financial planning and strategizing experience

Technical / Professional Expertise

- Strong MS Excel skills
- Familiar with BI tools
- Familiar with SQL
- Attention to details

Required experience, Qualification & Skills

- University graduate, preferably in Finance and Banking
- 4 to 6 years experience in working within a similar role in a multinational group
- Experience in real estate/ property investment management would be an advantage
- Willingness to learn, proactive individual and solution oriented
- Excellent interpersonal skills and ability to communicate with stakeholders at all levels
- Understanding of Accounting Principles required
- Understanding of Databases and SQL would be beneficial
- Requirement to be highly analytical, driven, with an exceptional work ethic, strong inter personal skill and both technically and technologically strong.
- Interpersonal and communication skills with the ability to interact with various management levels
- High level of commitment to quality work product and organizational ethics, integrity and compliance
- Comfortable navigating through gray areas without clear solutions
- Superior attention to detail and ability to successfully manage multiple competing priorities while maintaining a view of the big picture
- Strong Excel skills
- Detail-oriented with the ability to multi-task and meet deadlines with minimal supervision
- Self-starter with good time management skills when urgent deadlines need to be met